Collect the following documents:

1.  Claim form – a copy can be downloaded from the “Assignment Resources” on the Genesis website

2.  A photocopy of the entry stamp into the country of service (from your passport)

3.  A photocopy of a document that has the diagnosis written on it with a doctor’s signature.

4.  A photocopy of any receipt of payment (this can include hospital costs, lab costs, radiology and medicine costs)

Everything needs to be SCANNED to Krista Block ([kblock@nazarene.org](mailto:kblock@nazarene.org)) with a copy to Emily Armstrong ([earmstrong.meso@gmail.com](mailto:earmstrong.meso@gmail.com)). Krista will be working directly with the insurance in the USA. Upon payment of any reimbursement, the region will receive the payment and forward it on to the district. It takes about 6 weeks for the process.